



**Event Booth Application**  
**Reedley Street Faire – Sunday, May 1, 2016**  
Presented by REEDLEY DOWNTOWN ASSOCIATION & ADVENTIST HEALTH  
APPLICATION DEADLINE: **Friday, APRIL 15<sup>th</sup>, 2016**

**General Information**

1. Applications are accepted on a *first to be submitted basis*. Applicants will be reviewed and approved by the Event Committee. The Street Faire Committee and the RDA Board reserves the right to deny applications for any reason.
2. You will be notified if you are not approved, otherwise assume you are approved.
3. Approved participants will check in at the info booth (corner of G & 12<sup>th</sup>) for their booth location.
4. Booth set-up begins 7:30 a.m. All vehicles are to be removed from the Street Faire area as soon as they're unloaded and no later than 8:30 a.m. Booths may not close down until 4:00 p.m.
5. Retail Booth are approx. 10'x 10'; larger spaces available - inquire for price. Food booths are 20'x 10'.
6. All participants are responsible for the set-up, maintenance and take down of their booth space.
7. All participants shall provide their own tables, chairs, booths, and extension cords.
8. RDA is able to provide electrical for a limited number of booths at a fee of \$30 per booth. Those reserving power must provide their own electrical and/or extension cords. No exceptions
9. Booth fees are to be made by check or money order; sorry, no credit cards.
10. Any changes to your booth's purpose (i.e., items sold, information being provided, etc.) must be submitted in writing to the RDA Event Committee for approval prior to the day of the event.
11. The City of Reedley requires a \$10.00 Business License fee for the day of the event, if you don't already have an existing City of Reedley Business License.

<b>Food Booth Fees:</b>	<b>RDA Member: \$75.00</b>	<b>Non-Member for Profit: \$150.00</b>	
		<b>Non-Member Non-Profit: \$120.00</b>	
	<b>(Separate Check)</b>	<b>Health Dept Fee: \$47.00</b>	

<b>Retail Booth Fees:</b>	<b>RDA Member: \$20.00</b>	<b>Non-Member: \$75.00</b>	
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<b>Craft Booth Fees:</b>	<b>RDA Member: \$20.00</b>	<b>Non-Member: \$25.00</b>	
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*Items must be made by you or an organization (i.e. MCC) you represent*

<b>For Profit Info Booth Fee:</b>	<b>RDA Member: \$20.00</b>	<b>Non-Member: \$75.00</b>	
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<b>Nonprofit Info Booth Fees:</b>	<b>RDA Member: \$20.00</b>	<b>Non-Member: \$40.00</b>	
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**(Selling raffle tickets and/or any merchandise in an info booth is considered a Retail Booth)**

<b>City of Reedley Business License for Event (Separate Check to City of Reedley)</b>	<b>\$10.00</b>		
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# 2016 Reedley Street Faire & Car Show

**APPLICATIONS & FEES DUE: Friday, April 15<sup>th</sup>, 2016**

Organization \_\_\_\_\_ Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail Address \_\_\_\_\_  
\_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Type of items to be sold: \_\_\_\_\_

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**Please Mark Booth Space: Food \_\_\_\_\_ Retail \_\_\_\_\_ Craft \_\_\_\_\_ Informational \_\_\_\_\_ Member/Non-Member**

**10'x 10' Retail/Craft/Info Booth \_\_\_\_\_ # spaces needed Booth Fee(s): \_\_\_\_\_**

**10'x 20' Food Booth \_\_\_\_\_ # spaces needed Booth Fee(s): \_\_\_\_\_**

**(Food) Health Dept Fee: \$47.00 (separate check) Health Dept Fee: \_\_\_\_\_**

**Electricity Needed YES/NO Power Fee: \_\_\_\_\_**

**City of Reedley (separate check) Business License Fee: \$10.00 (if needed)**

**Fee) (Mail in with Booth**

**Total Fee: \_\_\_\_\_**

**=**  
*\*Submit Health Department check separately; this will be returned to you at the end of the event if the Fresno County Health Department does not do an onsite inspection. The attached Health Department documents must be submitted at the time of this application along with appropriate fees; booth approval will be held until all documents and fees are submitted. Thank you.  
For further Community Event Food Vendor Requirements: <http://www.fresnohumanservices.org/CommunityHealth/EnvironmentalHealth/ConsumerFoodProtection/communityevent.htm>*

Upon your submission of this application and appropriate fees, you hereby release the Street Faire Committee, the City of Reedley, participating service organizations, sponsors and other involved in the organization of this event from any liability arising from your participation in this event, including any injury to you or anyone operating your space and any damage to or theft of merchandise or equipment.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Make Check/Money Order Payable to: **Reedley Downtown Association**

**Mail your application to: Reedley Downtown Association, P.O. Box 615 Reedley, CA 93654,  
or drop it off at David's, 1034 G Street, Reedley, CA 93654**

**Please make a copy of this document for your records & instructions**